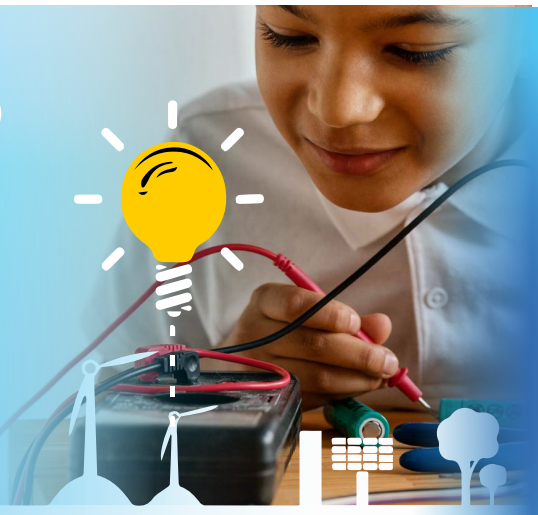

ETHEKWINI ENERGY EFFICIENCY SCHOOLS COMPETITION

THE ETHEKWINI MUNICIPALITY IS CALLING ON ALL SCHOOLS FROM WITHIN ETHEKWINI METROPOLITAN AREA (EMA) TO ENTER THE ENERGY EFFICIENCY SCHOOL COMPETITION

"Saving Energy Today for a Sustainable Tomorrow"

Instructions to schools: Complete all applicable sections. Incomplete, late or non-compliant submissions may be disqualified. A separate entry form must be completed for each poster entry. One entry form must be completed for each drama/play entry.

1. ENTRY FORM

A. SCHOOL DETAILS	
Name of school	
EMIS number (if available)	
Physical address	
Ward / area	
Contact number	
School email address	
Name of principal	
Principal contact number	
Principal email address	

B. SUPPORTING EDUCATOR / COMPETITION COORDINATOR	
Name and surname	
Designation	
Cellphone number	
Email address	
Preferred communication method	☐ Email ☐ Telephone ☐ WhatsApp

C. LEARNER DETAILS	
Name of learner/s	Attach an additional signed learner list for drama/play entries or group submissions.
Age/s	
Grade/s	☐ Grade 5 ☐ Grade 6 ☐ Grade 7
Number of participating learners	
Confirmation	☐ All learners are from the same school and fall within Grades 5-7

D. COMPETITION CATEGORY (Please pick the applicable category for this entry form.)		
SELECT	**CATEGORY**	**SUBMISSION REQUIREMENT**
☐	**CATEGORY 1:** Energy Efficiency Poster	Hand-drawn A3 poster. Maximum of five (5) poster entries per school, unless otherwise confirmed by the Municipality.
☐	**CATEGORY 2:** Energy Efficiency Drama / Play	Recorded performance of 5-10 minutes submitted on a clearly labelled USB drive. One (1) entry per school.

E. SHORT DESCRIPTION OF THE ENTRY	
Title of poster/play	
Key energy efficiency message	Examples: LED lighting, efficient appliances, solar water heating, switching off unused equipment, efficient cooking, renewable energy.

Briefly explain what the poster or play teaches about saving energy, reducing electricity use and supporting climate action.

F. SUBMISSION CHECKLIST	
TICK	**REQUIREMENT**
☐	Completed and signed entry form.
☐	Poster entry attached in A3 format, if applicable.
☐	Drama/play video submitted on a USB drive, if applicable.
☐	USB clearly labelled with school name, category and contact person.
☐	Additional learner list attached for group/drama entries.
☐	School confirms that parental/guardian consent is on record.
☐	Entry is original and does not unlawfully use copyrighted music, images or third-party material.

G. DECLARATION, CONSENT AND PRIVACY CONFIRMATION	
	We certify that the learner(s) meet the eligibility requirements of the competition and are registered at the participating school.
	We certify that the submitted work is original and was prepared by the learner(s), with only reasonable educator guidance.
	We confirm that the school has authorised participation in the competition.
	We confirm that the school has obtained and retained the necessary parental/guardian consent for learner participation, recording, photography and the use of entries for municipal educational and promotional purposes, where applicable.
	We acknowledge that submitted entries may be displayed, photographed, recorded, published or used by eThekwini Municipality for educational, awareness, communication and reporting purposes, with due acknowledgement where practical.
	We understand that personal information provided in this form will be used for administering the competition, communicating with schools, adjudication, prize coordination, reporting and record-keeping. The Municipality must handle such information responsibly and only for legitimate programme purposes.
	We have read and understood the competition rules and agree to abide by them.

H. SIGNATURES			
ROLE	**NAME AND SURNAME**	**SIGNATURE**	**DATE**
Principal			
Supporting educator			

2. COMPETITION RULES

1. The competition is open only to primary schools located within the eThekwini Municipal Area.
2. Only learners in Grades 5, 6 and 7 may participate.
3. A school may submit a maximum of five (5) poster entries and one (1) drama/play entry, unless the Municipality formally communicates a different limit before the closing date.
4. Each poster entry must be hand-drawn on A3 paper and must clearly communicate an energy efficiency message.
5. Drama/play entries must be original, recorded, 5-10 minutes in duration and submitted on a clearly labelled USB drive.
6. All participants in a drama/play entry must attend the same school and must be in Grades 5-7.
7. Entries must promote positive energy-saving behaviour and should not include offensive, discriminatory, unsafe or inappropriate content.
8. Schools must ensure that consent has been obtained for participating learners, including consent for recording, photography and use of entries for municipal educational and promotional purposes.
9. Incomplete, late, damaged, incorrectly labelled or non-compliant submissions may be disqualified.
10. The Municipality may verify eligibility, originality and compliance before confirming winners.
11. The judges decision is final. No correspondence will be entered into regarding adjudication outcomes, except administrative clarification where necessary.
12. Prizes are awarded to winning schools and are not cash prizes, are not transferable and may not be exchanged.
13. Energy efficiency interventions awarded as prizes will be determined by the Municipality after consultation with the winning school and subject to budget availability, site suitability, safety requirements, procurement processes and municipal approval.
14. The Municipality reserves the right to publish, display, reproduce or use submitted entries for educational, promotional, reporting and awareness purposes, with due acknowledgement where practical.
15. The Municipality reserves the right to cancel, postpone, extend or amend the competition if required for administrative, operational, safety or budgetary reasons.

3. SUBMISSION DETAILS

Closing date	9 October 2026
Closing time	16h00
Delivery address	Room 200, City Engineers Building, 166 KE Masinga Road, Durban. Final address to be confirmed before external publication.
Required submission pack	Completed entry form, signed declaration, poster or USB, learner list for group entries, and any supporting documents requested by the Municipality.
Enquiries	Priscilla Moodley
Email	***Priscilla.Moodley@durban.gov.za***
Important note	Late submissions will not be accepted unless the Municipality formally extends the closing date.

Judging Process

Entries will first undergo administrative screening to confirm eligibility, completeness and compliance with submission requirements. Compliant entries will then be assessed by an independent judging panel appointed by the Municipality. Each j udge must use the approved scorecard and declare any conflict of interest before adjudication begins.

Where scores are close, the panel may deliberate to confirm the final ranking, provided that the final decision is recorded in writing. The judges' decision will be final. All score sheets and adjudication records must be retained for audit and close-out reporting purposes.

POSTER CATEGORY SCORECARD	CRITERION	WEIGHT (%)
	Technical accuracy of energy-efficiency message	30
	Creativity and originality	25
	Clarity of communication and relevance to theme	20
	Visual appeal, colour and layout	15
	Neatness and presentation	10
	Total	**100**

DRAMA / PLAY CATEGORY SCORECARD	CRITERION	WEIGHT (%)
	Accuracy and clarity of energy-efficiency and climate-change message	30
	Creativity, originality and storyline	20
	Performance quality, expression and voice projection	20
	Teamwork and learner participation	15
	Use of costumes, props and staging	10
	Time management and compliance with duration requirement	5
	Total	**100**

Prizes and Implementation Model

Prizes will be awarded separately for each competition category. The award will be implemented as energy-efficiency or sustainability interventions at the winning school. No cash prize will be paid to learners, educators or schools.

PRIZE LEVEL	PRIZE DESCRIPTION
FIRST PRIZE	Energy-efficiency interventions to the value of R30 000 at the winning school.
SECOND PRIZE	Energy-efficiency interventions to the value of R20 000 at the winning school.